

Australian Institute of Energy

2009 NSW & ACT Excellence in Energy Awards



Detailed Advice to Applicants

The Sydney, Canberra and Newcastle branches of the AIE are pleased to announce the "2009 NSW & ACT Excellence in Energy Awards". The Awards aim to recognise and reward individuals and organisations that, in the view of a judging panel, have made an outstanding contribution to the energy sector in NSW and/or the ACT.

Entries are now sought for the following Award categories:

Energy and the Environment

For improving the environmental performance of the industry

Excellence in Leadership Development

For encouraging people development, such as training and mentoring programs

Achieving More with Less

For promoting energy efficiency

Energy in Society

For contributing to policy, law and the community

Innovation in Energy Science and Engineering

For advancing technology

Young Achievers Award

For a young energy professional who has made a significant contribution to a project, activity and/ or the general community. A separate entry form with specific requirements should be completed. To download this form, go to

http://aie.org.au/Sydney/YA_EEA_applicantpack_2009.pdf

Winners will be announced at the Awards cocktail function on Tuesday October 6, 2009, hosted by Blake Dawson in Grosvenor Place, George Street, Sydney.

Award winners will each receive a plaque. In the event that the winning entry is from an individual, a cash prize of \$1,000 will also be granted.

Conditions of Entry

The Awards are open to individuals and organisations - such as a firm, corporate body, government authority or community group - that have been involved in energy projects or activities of particular relevance to NSW and/ or the ACT. Only ongoing projects or activities, or those that have been completed after 1 January 2008 may be entered.

Applicants must be members of the Australian Institute of Energy. Non-members may also apply, provided that a completed membership form with payment, is submitted together with the entry form. To download a membership form, go to: <http://aie.org.au/AM/Template.cfm?Section=Membership>

Award winners may be asked by their award sponsor (if applicable) to participate in limited promotional activities after the event.

The closing date for applications for the 2009 awards is COB Friday July 31, 2009.

Entry Fees

Entry fees are non-refundable and are based on the following schedule:

Entry type	Fee (incl. GST)	No. of invitations to cocktail function
Individual	Free	Two
Small organisation (less than 5 staff)	\$75	Two
Educational and research institutions	\$150	Three
All other organisations	\$300	Four

If applicable, a cheque for the entry fee should be included with your application.

Entry Requirements

Applicants are required to submit the following information:

1. Completed and signed entry form
2. Submission report
3. Summary statement

1. Completed and signed entry form

The entry form is attached and is also available for download at: http://aie.org.au/Sydney/EEA_applicantpack_2009.pdf

2. Submission report

The submission report should contain sufficient detail to enable the judging panel to assess the importance, significance and value of the work or activity to the energy sector. Information sought includes:

- background to the individual or organisation and the project/activity
- description of the project/activity
- project/activity outputs (what has been delivered) and outcomes (how outputs have been applied or implemented) and their significance. Possible future outcomes can be discussed.
- contribution of other individuals or organisations to your achievements (eg in securing sponsorships, grants, awards, etc).
- any other aspects that you feel the judging panel should consider.

Photographs, charts and drawings may be included if desired. It is the responsibility of individuals and organisations **not** to provide any material that is confidential or commercially sensitive. The submission report should not exceed 10 pages (excluding cover page and attachments).

3. Summary statement

The summary statement should describe the project or activity in sufficient detail for a non-expert reader to appreciate the significance of the work. It will be included in the Awards Handbook and may also be posted on the AIE Sydney branch webpage. The summary statement should be no longer than 1 A4 page.

Judging Criteria

The judges recognise that “Excellence in Energy” covers a very broad range of activities, including engineering, scientific research, educational and community initiatives, large or smallscale projects, and government and commercial endeavours, etc.

The judging criteria therefore include:

- benefits to the built and natural environment
- improvements in economic and/or environmental performance
- nature and scale of benefits to the community, including education and awareness-raising
- contributions to energy efficiency
- improvements in energy security
- innovation, as demonstrated by new products, processes, programs, etc

The judges reserve the right to offer more or fewer awards than publicised, depending on the number and quality of the applications. The decision of the judges will be final.

Further Information

For further information, please email the Awards Committee on syd@aie.org.au.

AIE 2009 NSW & ACT
Excellence in Energy
Awards
ENTRY FORM



Please complete this form and attach it to the front of your entry. Young Achiever Award applicants should not complete this form but refer to http://www.aie.org.au/Sydney/YA_EEA_applicantpack_2009.pdf

All entries must be received by
COB Friday July 31, 2009.

Project / Activity Title:

INDIVIDUAL

Name:
Address:.....
Organisation (if applicable):.....
Position:
Telephone:..... Facsimile:
Email:.....

I declare that I am solely responsible for the achievements claimed in my application, or have acknowledged the contribution of others towards those achievements where appropriate, and agree to be bound by the conditions of entry.

Signed: Date:

Name (print):

ORGANISATION

Name of Organisation:
Address:.....
Principal contact person:.....
Position:
Telephone:..... Facsimile:
Email:.....

I declare I am duly authorised to submit this application on behalf of my organisation, and agree to be bound by the conditions of entry.

Signed: Date:

Name (print): Position:

Please send this form and accompanying electronic documentation to: syd@aie.org.au